RFP-Q#08-16: Response to Vendor Questions (Continued)

1. Please describe the scope of legacy data to be migrated (record count, file volume, data formats).

   9384131 entities, additional details will be worked out during the implementation requirements phase.

2. Please confirm the reporting and analytics expectations, including the number and type of standard reports required.

   CRMP will need multiple canned reports, along with functionality to create custom ad hoc reports as needed.

   Reporting not limited to the following list, few examples listed below:

   Application Reports
   - Active Applications
   - Applications by ZIP Codes
   - Active Applications In Progress - Status
   - Applications - Pre-Retrofit Stage
   - Applications - Post-Retrofit Stage
   - Applications - Mitigation Review Stage
   - Applications - Financial Stage
   - Applications - In Process and Completed
   - Applications - On Hold
   - Withdrawn Applications - Active Programs

   Contractors Reports
   - Contractors in EBB, ESS, EMR Directory
   - All contractors
   - Trained (by program)
   - Not Trained (by program), by ZIP code,
   - Top performing (# retrofits completed)
   - In Directory/Not in Directory

3. Can you provide an estimate of the volume of data to be converted and migrated into the new GMS? Please provide an example row of data and/or database schema.

   9384131 entities (Application Payment, Approval Task, Approval Task Item, Area Group, Area Label, Case, cea_dashboardnotification_contact, Contact Contractor Hire History, Contractor Review, Contractor Service ZIP Dashboard Notification, Dwelling, EBB Application Approval Lifecycle EBB1.0 Notes, Funding Source, Help, Lead, Moveit, Note Type, etc..)

4. What is the current format of this grant data?
   Dataverse tables, relationships, metadata, OData API
5. Does registration with the California Secretary of State—and maintaining active status—fulfill the CRMP Business License requirement?
   No. Provide business license number. Business license must be maintained to the extent required by law.
6. Can the consultant request that the Master Subscription Agreement language be added to the contract T&Cs?
   Consultant is free to request revisions to contract documents in its proposal.
7. With respect to the requirement outlined in Section II.B.5, "Fiscal Stability," which lists three forms of acceptable evidence, can the letter of credit from a financial institution (confirming a current line of credit) be treated as confidential and exempt from public disclosure, similar to the financial statements that are required to be submitted?
   Evidence of corporate stability will remain confidential and is not subject to public disclosure.
8. Regarding the requirement outlined in Section II.B.9, "Insurance," what documentation should be submitted to fulfill this obligation—for example, would a current certificate of insurance be sufficient? Additionally, if modifications to the insurance provisions in the sample agreement are needed, what is the process for requesting those changes?
   None with the proposal. A contractor awarded a contract will be expected to submit documentation reasonably substantiating compliance with insurance requirements, including by way of illustration and not by limitation certificates of insurance and applicable endorsements.
9. Does CRMP have an existing Microsoft Azure subscription? If so, is it a Government or Commercial tenant?
   Yes, Commercial tenant
10. How many data points are typically collected per application?
    There are around 10-12 data entities for pre-retrofit and 10-12 data entities post-retrofit stages.
11. How many documents per application (on average), and what is the typical file size?
    Currently there are a minimum of 24 documents required for each application, although it is not uncommon to have significantly more documents for a specific application.
12. Will large image or media files (e.g., contractor photos) need to be supported?
    Yes. Only the following file types can be uploaded:
    Adobe PDF

Microsoft Word DOCX
Image JPG
Image PNG
Video MP4
The maximum file size is 15MB.

13. What is the peak concurrent usage expected (e.g., during registration periods or submission periods) or anticipated simultaneous form submissions?
Highest is during registration, with the latest reaching 5k-10k.

14. Are there legacy systems in place (for EBB, ESS, EMR)? If so:
   - What data types are available (application data, documents, user info)? - Single Line of Text, Multiple Lines of Text, Whole Number, Decimal Number, Floating Point Number, Big Integer, Currency, Date Only, Date and Time, Lookup, Customer, Owner, Regarding, Uniqueidentifier, Choice, Multi-Select Choice, Two Options, File, Image, State, Status, PartyList, EntityName, ManagedProperty, Memo
   - In what formats (CSV, SQL, PDFs)? - Adobe PDF, Microsoft Word DOCX, Image JPG, Image PNG, XML
   - How many records should be migrated? Refer # 3 response

15. As a privately held company, we don't typically provide evidence of financial stability until down selection. Would this be reasonable to CRMP?
No

16. If this project is being delivered virtually, is the requirement for Automobility Liability applicable?
Yes